

## Action Taken Reports

### Session 2019-20

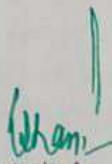
#### The proposals by IQAC had for the session:

- Preparation of college academic calendar for the session including midterm tests keeping in view the vacation schedule issued by the HPU
- Teachers to share information regarding dates of competitive exams/career oriented programmes with the career guidance cell as well as with the students.
- Proper documentation of teachers' attendance in various trainings and programs should be maintained.
- Exhorting the staff for proper documentation of activities and students progression.
- Feedback will be taken from students and other stakeholders according to the directions from NAAC.
- Organizing of sports and cultural activities keeping in view the Sports Events/Youth Festival Calendar issued by HPU
- To send reminders to the HPPWD for speeding up of process for construction of basketball court in college
- To speed up the process for construction of indoor stadium though the case has been sent to the higher authorities for administrative approval which is still waited.
- To enquire about the already made demand regarding Kabbadi mats.
- Other developmental activities, upgradation of facilities and repair works to be under taken.
- To carry out 'SwachhataAbhiyan' in the college.

#### Action Taken

- All academic activities and mid-term examinations and uploading of internal assessment was done as per the plan.
- Teachers were directed to share information regarding dates of competitive exams/career oriented programmes with the career guidance cell as well as with their respective students during the mentoring classes in which they will also try to solve students' problems.
- For proper documentation of teachers' attendance in Orientation programs/Refresher Programs/Faculty Development Programs/Conferences/Seminars or their publications, the copies of the relevant documents should be submitted to the IQAC.
- The teachers were directed to maintain the record of departmental activities organised by them.
- The record of final year students to seek information regarding their progression should also be maintained by all the departments.
- Feedback was taken from students and other stakeholders and redressal of grievances was done.
- All the activities completed as per the schedule so that students' selection were made for participation in inter college sports events/youth festivals organized by the HPU.

- Directorate of Sports and Youth Affairs have made Kabbadi mats available to the college.
- Addition of books in library, completion of work of installation of solar panels on different buildings connected to power grid, provision of various facilities in the cabin in the multi-purpose hall like water connection, aqua guard, shelves, wash basin etc., purchase of equipment and installation of aqua guard in Botany Department, fixation of window grills in the New Arts Block, repair of sewage line, e-podiums, corridor benches in Arts Block, fencing in boys hostel and repair of toilets, bathrooms, electric and water connections in Boys and Girls Hostels.
- Construction work of the Basketball court started in November, 2019.
- Departmental committees were made which took care of cleanliness of their respective departments by taking the help of students on rotation basis and volunteers from NCC, NSS, Rovers & Rangers and Hostellers also maintained cleanliness in different areas assigned to them.
- Online training for teachers was organized by the Dept. of Computer Science for using ICT tools in teaching during lockdown.

  
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