



Govt college Kullu-175101

UGC -NAAC accredited

B++institution Phone No.

&Fax -01902-222568

E-mail: [gckullu-hp@nic.in](mailto:gckullu-hp@nic.in)



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## SUPPORTING DOCUMENTS

**6.3.1- The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

Bills		
Sr. No.	Document type	Pages
1	Faculty empowerment Strategies/ Welfare Measures:	
	• Medical Reimbursement Bills	4-6
	• Leave Encashment	7

	• LTC Bill	8
	• TA/DA Bill	9-10
	• GIS, GPF & HRA- Salary statement	11
	• Career development programmes attended certificates	12
	• Yoga, Gym, Sports & Canteen Facilities	13-14
	• Research Centre Facility	15
	• Staff Meeting Minutes	16-17
<b>2</b>	<b>Performance Appraisal System:</b>	
	• Teaching faculty	18
	• Staff engaged by PTA	19-20
	• B.Voc.	21
	• BBA	22-26
	• BCA	27-31



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## 6.3.1: Faculty Welfare Measures-

### Medical Reimbursement Facility

Accts/maain  
 H.P.T.R-6  
**MEDICAL CHARGES REIMBURSEMENT FORM**

1. Name and Designation: Bali Ram, B.A. Librarian  
 2. Office in which employed: Govt. College, Kullu (GIP)  
 3. Basic Pay: Basic Pay 12032  
 4. Name of Patient & relation with the Claimant: Self.  
 5. Period of Illness: 27/6/2022 - 28/11/22

6. PARTICULARS OF TREATMENTS :

Item Names	Charges	Details of Cash-Memos etc.
(i) Medicines (Names)		
1. Rovamove Asp 105 60	492.00	1986/- Chandhy Medicos Cuth 957.5731 29/6/22
2. Telley Am Tab 60	904.80	
3. Nebi-5 Tab 60	589.20	
1. Nebi 30 Tab.	264.40	GIP stat civil supply 22.8.4652 26/8/22
2. Rovamove Asp 30 up.	220.78	485.18
1. Nebi 5 Tab upn 20 up.	220.39	441.22 4 do 22.8.4652 26.8.22
2. Rovamove Asp 30 up	246.00	360.26 do
1. Nebi 5 Tab. 20 Tab	176.22	22.70-03992 26/10/22
2. Rovamove Asp 20 up	182.95	1087.20 Chandhy Medical Kullu 687 28.11.22
1. Rovamove Asp 60	492.00	EST. 687 28.11.22
2. Nebi 5 Tab 100 60	589.20	Chandhy Medical
1. Rovamove Asp 60	492.00	1087.20 EST. 7163 24/1/23
2. Nebi 5 Tab 60	589.20	
1. Rovamove Asp. 30 up	220.78	GIP stat civil supply 23.3.05724
2. Nebi 5 Tab. 30 up	264.40	970.36 27/3/2022
1. Nebi 5 Tab. 30 up	220.78	
2. Rovamove Asp. 30 up	220.78	
1. Nebi 5 Tab.	264.40	285-282-7/ Pulla 28.10.09256 264.40. 98868 29.5.22
2. Nebi 5 Tab.	264.40	
3. Rovamove Asp.	441.52	
<b>Total</b>		<b>2393.80</b>







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(ii) Laboratory Tests/Analyses/Consultancy/Indoor/Outdoor/Hospital/Ginners (Whichever)

U. Total Claim Rs. 7292.00

V. Loss-Advance (Drawn vide T/V No. .... Dt. .... Fr. ....)

X. Net Amount Payable Rs. 7292.00

I hereby declare that the statements in this application are true to the best of my knowledge and that the person for whom medical expenses were incurred is wholly dependent on me.

Date: 15/6/23

**VERIFICATION CERTIFICATE**

I, Dr. Kabir Singh hereby certified that Pradeep Kumar residing from ... and was under my treatment from 22/6/23 to ... and that the above mentioned medicines/tests were prescribed by me in this connection. The claim is verified for Rs. 7292.00.

Date: 15/6/23

Verified for Rs. 7292.00 (Rupees Seven thousand two hundred and ninety two only) and included in Bill No. 100117 dated 25/05/23.

(Signature of Verifying Officer)  
 Govt. College Kullu (H.P.)  
 DBO Code 212

(Signature of the DHO)  
 Govt. College Kullu  
 DBO Code 212

**INSTRUCTIONS**


1. List all the medicines, tests etc. individually.
2. Attach Cash-Memor. duly verified.
3. Mention dates of Admission to the Hospital, Stay etc.





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## Leave Encashment Facility at the time of Retirement

Establishment of 212 - PR GOVT COLLEGE KULLU		(For Treasury Use)	
(For DDO Use)		<b>HPTR-5 TREASURY ABSTRACT</b>	
Bill No	100087	Voucher No	
Bill Date	15/07/2023	Voucher Date	
1 Treasury Code	KLU00 - DTO KULLU	2 Demand No	29
3 DDO Code	212 - PR GOVT COLLEGE KULLU	4 Grd./Non Grd	(G/N)
5 Major Head	2071-PENSIONS AND OTHER RETIREMENT BENEFITS	10 Object/Sec Code	38
6 Sub-Major Head	01-CIVIL	12 Voted/Charged	V (V/C)
7 Minor Head	115-LEAVE ENCASHMENT BENEFITS		
8 Sub-Head/Minor	01-LEAVE ENCASHMENT		
9 Budget Code	500N		
11 Plan/Non Plan			
* Bill Particulars: LEAVE ENCASHMENT BILL IN R/O SH. KARAM SINGH ASSOCIATE PROFESSOR GOVT. COLLEGE KULLU [Bill Category: NORMAL ]			
*Col. 13 to 18 Work Related details (for IPH/PWD Use)			
13 Scheme Code		*Administrative Approval Amount	
14 Scheme Name		*per cent of Works	
15 Scheme Allocation		*per cent of Works	
16 Work Code *		*Expenditure Sanction Amount	
17 Name of Work			
18 Adj/Appropriation Expenditure Section			
19 Amount to be Classified by T.O.(Rs.)			
Total	₹ 2584860	B.T. Deduction	₹ 0
		Net Amount	₹ 2584860
(*CORRESPONDING RECEIPT CODES*)			
Book Transfer Recoveries	Total Amount (Major Head)	Major	Sub-Major
		Minor	Sub-Minor
		DIRHD	btAmount
			Try DDO Code
TO BT	₹ 0		₹ 0 KLU00-212
 Principal Govt. College Kullu (H.P.)			
NICNET-HP		BB Created By IP12-10666	Printed on 15/07/2023 01:25 PM
		KLU002122023100087	3/3



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## LTC Facility

Establishment of 212 - PR GOVT COLLEGE KULLU				HPTR-5 TREASURY ABSTRACT				(For Treasury Use)	
(For DDO Use)								Voucher No.	
Bill No. 100106								Voucher Date	
Bill Date 08/03/2018									
1	Treasury Code	KLU00 - DTO KULLU	2	Demand No	06				
3	DDO Code	212 - PR GOVT COLLEGE KULLU	3	08-EDUCATION					
5	Major Head	2202-GENERAL EDUCATION	4	Cont./Non-Cont		(G/N)			
6	Sub-Major Head	03-UNIVERSITY AND HIGHER EDUCATION	10	Object/Sec Code	01				
7	Minor Head	103-GOVERNMENT COLLEGES & INSTITUTES	12	SALARIES					
8	Sub-Head/Minor	01-GOVERNMENT COLLEGES		Voted/Charged	V	(V/C)			
9	Budget Code	500N							
11	Plan/Non Plan	N							
* Bill Particulars: LTC BILL HEM LATA KHALJURIA ( Bill Category - Normal )									
* Col. 13 to 18 Work Related details (for IPHPWD Use)									
13	Scheme Code								
14	Scheme Name								
15	Scheme Allocation								
16	Work Code *								
17	Name of Work								
18	Adj./Appropriation Expenditure Section								
19 - Amount to be Classified by T.O. (Rs.)									
		Total	₹ 94478	B.T. Deduction	₹ 0	Net Amount	₹ 94478		
Book Transfer Recoveries (*CORRESPONDING RECEIPT CODES*)									
		Total Amount (Major Head)	Major	Sub-Major	Minor	Sub-Minor	btAmount	Try-DDO Code	
		TO BT	₹ 0				₹ 0	KLU00-212	

*Handwritten Signature*  
 08/03/18  
 Govt College Kullu

*g/c*

NR
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## TA/DA Facility

B.P.T.D.F  
 TRAVELLING EXPENSES CLAIM FORM

From: G.C. Kullu, HP Month: December 2022  
 Name: Vijay Singh, Asstt. Prof.  
 Head Office: Kullu  
 Amount: 59600  
 Purpose: HPU Handball championship w.of. 2 to 4 Dec. 22 at MLSM/NR

DATE	STATION	ARRIVAL DATE & HOUR	MODE OF TRAVEL	RATE CLASS	ACTUAL FARE PAID	HOTEL CHARGES (if any)	ALLOVANCE		TOTAL
							No. of Days	Rate Admissible	
Kullu	12	12	99	Otding	216	-	1	-	216
	23	23	Km						
	at		By						
	11	3	Bus						
	A.M.	PM							

Halt at MLSM Sundernagar  
 w.of. 01-12-2022 to 04-12-2022  
 @450 per day for three days = 1350 ✓

Sundernagar	05-12	Kullu	05-12	99	Otdi-	216	-	1	-	216
at	23		23	Km						
	11		03	By						
	AM	PM	Bus							

540 2322 ✓

GRAND TOTALS 4321350

Seen  
 Kullu





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(DETAILS OF THE CLAIM)

1. Total of Column no. 12 (B.F.)	Rs.:	2322
2. Terminal Transportation Charges	Rs.:	
3. Local Transportation Allowance	Rs.:	
4. Transfer Grant	Rs.:	
5. Personal Effects	Rs.:	
Wt.: _____ Rate: _____ Amount	Rs.:	
6. Conveyance Charges	Rs.:	
7. Miscellaneous (Specify)	Rs.:	
8. GROSS AMOUNT	Rs.:	
9. Less Advance of TA/TTA drawn vide	Rs.:	
T/V No. _____ Dt. _____	Rs.:	
10. NET AMOUNT PAYABLE	Rs.:	2322

Passed for Rs. \_\_\_\_\_ (Rupees) \_\_\_\_\_  
 (Signature of Claimant)

\_\_\_\_\_  
 (Signature of Controlling Officer)

(TO BE USED IN AUDIT OFFICE)

Admitted for Rs.: \_\_\_\_\_  
 Objected to Rs.: \_\_\_\_\_  
 Reason for Objection: \_\_\_\_\_  
 \_\_\_\_\_  
 (Accounts Officer)

INSTRUCTIONS

1. Tour Diary should invariably be attached with the claim.
2. In case of Transfer claim, the details of members of the family with age along with details of personal effects be given. The Receipt Nos. of Hotel and carriage charges bills be quoted against the relevant Column.
4. Ticket Nos. should be quoted, when journeys are performed in a class higher than the ordinary class.

H.P.G.P. -- CP&S/95-2688/11.4-95-10,00,000





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## GIS, GPF & HRA Facility

**INCOME STATEMENT - IP12-10686 MADAN LAL (FY 2023-2024)**


**Emoluments Details (Check with DDO)**

Credit Month	042023	052023	062023	072023	082023	092023	102023	112023	122023	012024	022024	Total
Basic Pay	44700	44700	43800	43800	43800	43800	43800	43800	50300	55500	55500	512100
Dearness Allowance	13857	13857	14500	14500	14500	14500	14500	14500	17100	17100	17100	178572
House Rent Allowance	700	700	700	700	700	700	700	700	700	700	700	7700
Compensatory Allowance	250	250	250	250	250	250	250	250	250	250	250	2750
Medical Allowance	400	400	400	400	400	400	400	400	400	400	400	4400
NPS Employer Share*	8198	0	0	0	0	0	0	0	0	0	0	8198
DA (052023)					21540							21540
PayAr (052023)		2902	70201									73603
<b>Total</b>	<b>68105</b>	<b>62709</b>	<b>136943</b>	<b>66742</b>	<b>88282</b>	<b>66742</b>	<b>66742</b>	<b>66742</b>	<b>68752</b>	<b>68752</b>	<b>68752</b>	<b>829263</b>

**Deductions Details**

Credit Month	042023	052023	062023	072023	082023	092023	102023	112023	122023	012024	022024	Total
GPF Subscription					21540	20000	22000	22000	22000	22000	22000	151540
Insurance Fund	9	9	9	9	9	9	9	9	9	9	9	99
Saving Fund	21	21	21	21	21	21	21	21	21	21	21	231
Life Insurance Corp	1559	1559	1559	1559	1559	1559	1559	1559	1559	1559	1559	17148
Income Tax	2000	8000	8000	8000	8000	500	500	500	500	500	2000	38500
NPS Subscription	5856											5856
NPS Employer Share*	8198	0	0	0	0	0	0	0	0	0	0	8198
NPS Arrear upto Mar 2019	0	0	0	0	0	0	0	0	0	0	0	0
Index Personal Accident Insurance									200			200
<b>Total</b>	<b>17643</b>	<b>9589</b>	<b>9589</b>	<b>9589</b>	<b>31129</b>	<b>22089</b>	<b>24089</b>	<b>24089</b>	<b>24289</b>	<b>24089</b>	<b>25589</b>	<b>221773</b>

  
 Govt. College  
 Kullu (H.P.)

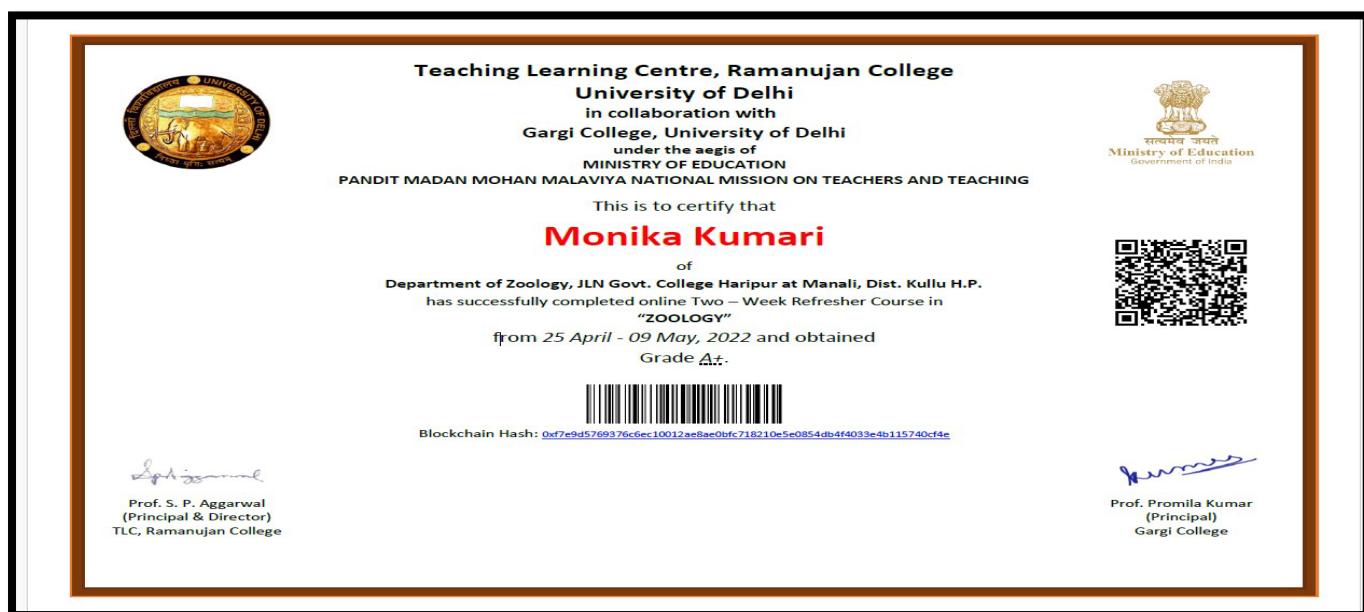
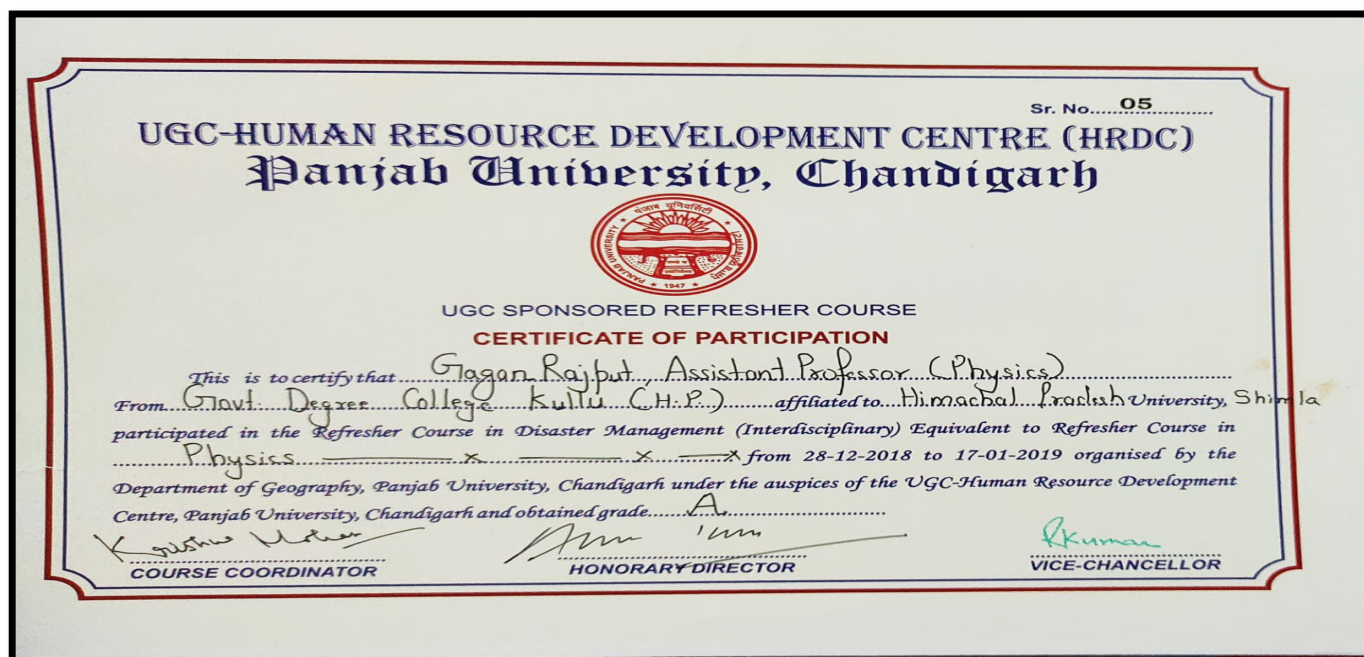
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E-Salary



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**Faculty members are encouraged to participate in career development programmes**







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## Yoga



## GYM Facility

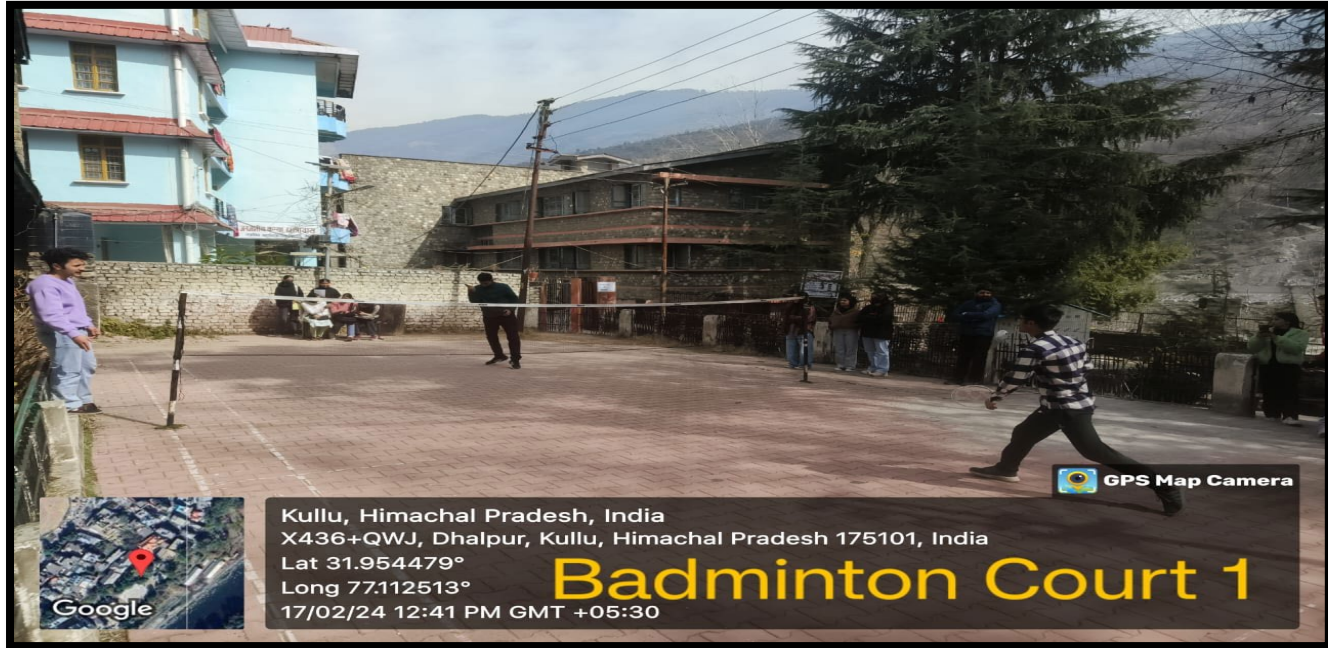






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## Sports Facility - Badminton Court



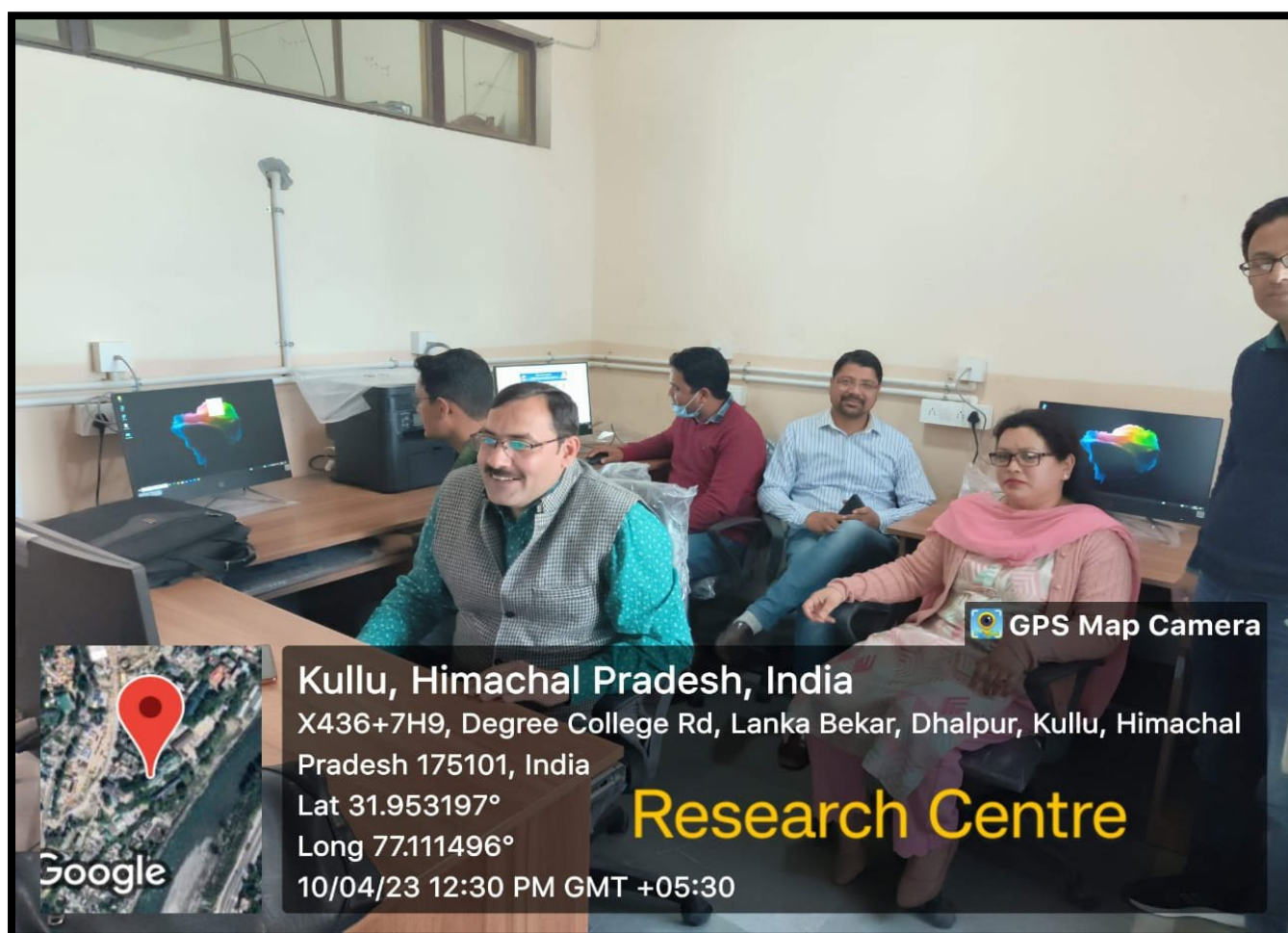
## Canteen Facility





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## Research Centre to promote research activities

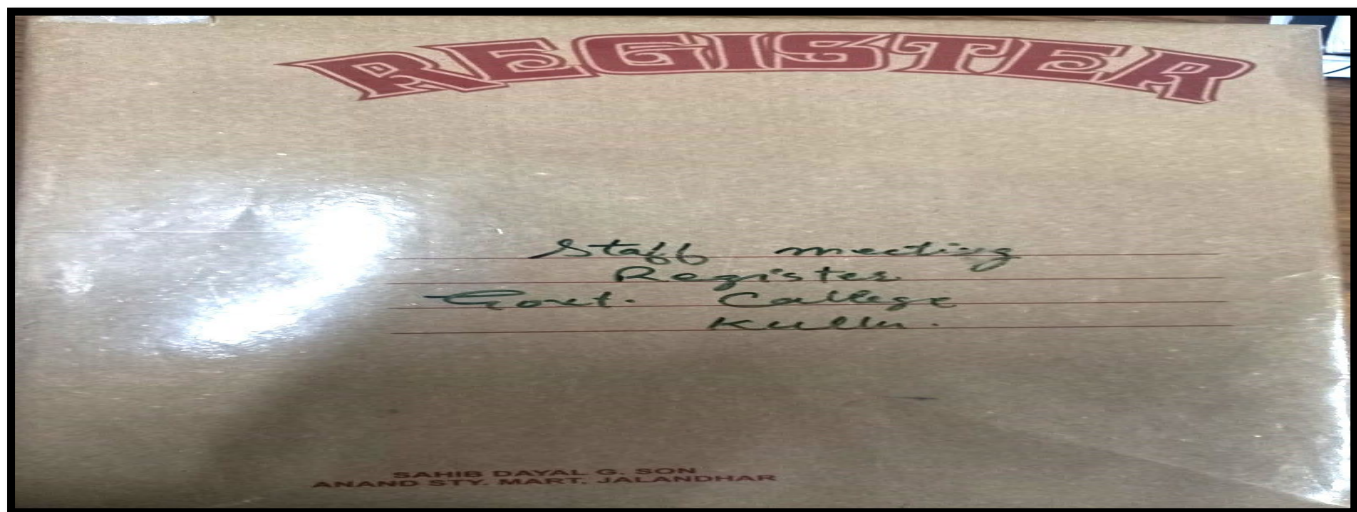






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## Regular Staff meetings are held to address demands and proposals of the staff members.



Session - 2022-23		DATE: / /	
08-07-2022		PAGE: /	
A meeting of the Teaching staff was held on 8th July, 2022 in the Staff Room. Meeting was chaired by Dr. Roshan Lal, Principal, Govt. College Kullu.			
Following staff members were present.			
1.	Brij Bala	28	Chamu Ahluwalia
2.	Son Kashan	29	Dr. Shashi Sharma
3.	Seema Sharma	30	Bhika Ahluwalia
4.	Bhola Malhotra	31	Latit Mohan Sharma
5.	Govind Singh	32	Pravira Lamba
6.	O.P. Taktar	33	Dr. P. Lal
7.	Ajay Kumar	34	Dechen Chama
8.	Mehar Sharma	35	Rajesh Kumar
9.	Dr. Shashi Anand	36	Dr. Shashi Sharma
10.	Chet Ram	37	Trakur Sen
11.	Dr. Ram Nath	38	Hardeep Singh
12.	Rajesh Kumar	39	Hera Singh
13.	Dr. Kanchi Gupta	40	Rattan Devi
14.	Dr. Gopal	41	Dr. Anand K. Yadav
15.	Dr. Rishi Ram	42	Dr. Ashok Kumar
16.	Dr. Nirmala Singh	43	Prof. Vijay Singh
17.	Son Vikar	44	Dr. Harjit Singh Bahar
18.	Dr. Nisha Sharma	45	Prof. Anand Mahan
19.	Balti Jothi	46	Rajesh Singh
20.	Dr. Rupa Shaker	47	Dhanshi Singh
21.	Neelima	48	Yash Chahal
22.	Savita	49	Shalini Dey
23.	Kashmir Singh	50	Dr. Anand Chahal
24.	Gian Chand	51	Dr. Santal Kumar
25.	Roshan Lal	52	Dr. Sakshi Rana
26.	Ravali Ram	53	Neeraj Singh
		54	Priyanka Shaker
		55	Hemant
		56	Anurag Sharma





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DATE: / / PAGE:	DATE: / / PAGE:
<p><u>Agenda of the meeting</u></p> <ol style="list-style-type: none"> <li>1. Regarding admission Process for the session 2022-23.</li> <li>2. To frame out the time table for the session 2022-23</li> <li>3. In view of <del>the</del> NAAC team visit - preparation of all the Departments.</li> <li>4. Staff fund.</li> </ol>	<p>asked to prepare the time table for the current session,</p> <ol style="list-style-type: none"> <li>3. Dr. Sujata <del>is</del> asked about Departmental registers - They should be maintained. And all the <del>records of the</del> Departmental meetings, Quizes, Seminars other activities should be <del>maintained</del> maintained. And get it signed by the principal half yearly. Teachers were asked to update the Student progression register.</li> </ol>
<p><u>Minutes of the meeting</u></p> <p>Meeting started with the welcome address to the chair. All the Associate/Assistant Professors were also welcomed who have <del>been</del> recently joined the college after transfer.</p> <ol style="list-style-type: none"> <li>1. Admission process was discussed in detail. Mrs. Nishchal explained in detail about the online process of the admissions. Students will apply online and can apply in more than one subjects. Previt list will be displayed departmentwise on 21<sup>st</sup> July. Then students will come for the document verification and they will be allotted DSC II (Arts) and they will deposit fee online. Then principal read out the names of the Committee members. Others teachers (whose names are not in admission committee) will be in the discipline committee. Prof. Ratnesh Tripathi informed that <del>that</del> in the rooms where admission committee are supposed to sit for the admission process should be equipped with the table and chairs.</li> <li>2. Time committees (Arts, Science, Commerce) were</li> </ol>	<ol style="list-style-type: none"> <li>4. Staff secretary, Dr. Baij Bala discussed about the collection of the staff fund.</li> </ol> <p>Meeting ended with the vote of thanks to the chair.</p> <p style="text-align: right;">Principal G.C. Kullu</p> <p>Baij Bala</p>



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## 6.3.1: Performance Appraisal System

### Teaching Faculty

Appendix-IV

HIMACHAL PRADESH GOVERNMENT  
 EDUCATION DEPARTMENT

ANNUAL PERFORMANCE BASED APPRAISAL

(with API scores bases on PBAS as per UGC Regulations 2010)

(FOR ASSISTANT PROFESSORS/ ASSOCIATE PROFESSORS IN COLLEGE CADRE)

Name of the College through which ACR is submitted .....

Appraisal of work and conduct of Dr./Shri/Smt/Kumari .....  
 Submitted for the year/session .....

**PART-I  
 PERSONAL DATA**

(To be filled up by the Assistant Professor/ Associate Professor)

1. Full Name (in Capital letter) .....
2. Father/Husband name .....
3. Employee Code .....
4. Subject for which Appointed .....
5. Date of appointment(in College Cadre) .....
6. Current Designation .....
7. Present Pay Band with Grade Pay .....
8. Date of Promotion ( if any, during past one year) .....
9. Qualification:
  - (a) Academic Division .....
  - (b) Professional .....
  - (c) Research Degree .....
10. Date of Birth    D   D   M   M   Y   Y   Y   Y    In words .....
- 
11. Permanent/Quasi-permanent/ Temporary/ Contract .....
12. College/Colleges in which served during the year with specific duration. ....
- 13 a). Roll no ( with session) & Date of passing of Departmental Exam. ....
- b) Hindi subject : Cleared / exempted (mention details) .....
14. Any other major assignment in addition to Teaching. (e.g. Offi. Principal, etc.) .....
15. Permanent Address(With Pin code) .....
16. Land line telephone No. .... Mobile No.. .....
- Email: .....





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**Non-teaching staff employed through PTA/local funds are monitored by the office superintendent and their wages and honorariums are fixed and enhanced as per govt. guidelines.**

To  
 The Branch Manager  
 KCCB College Gate  
 Dhalpur Kullu (H.P.)

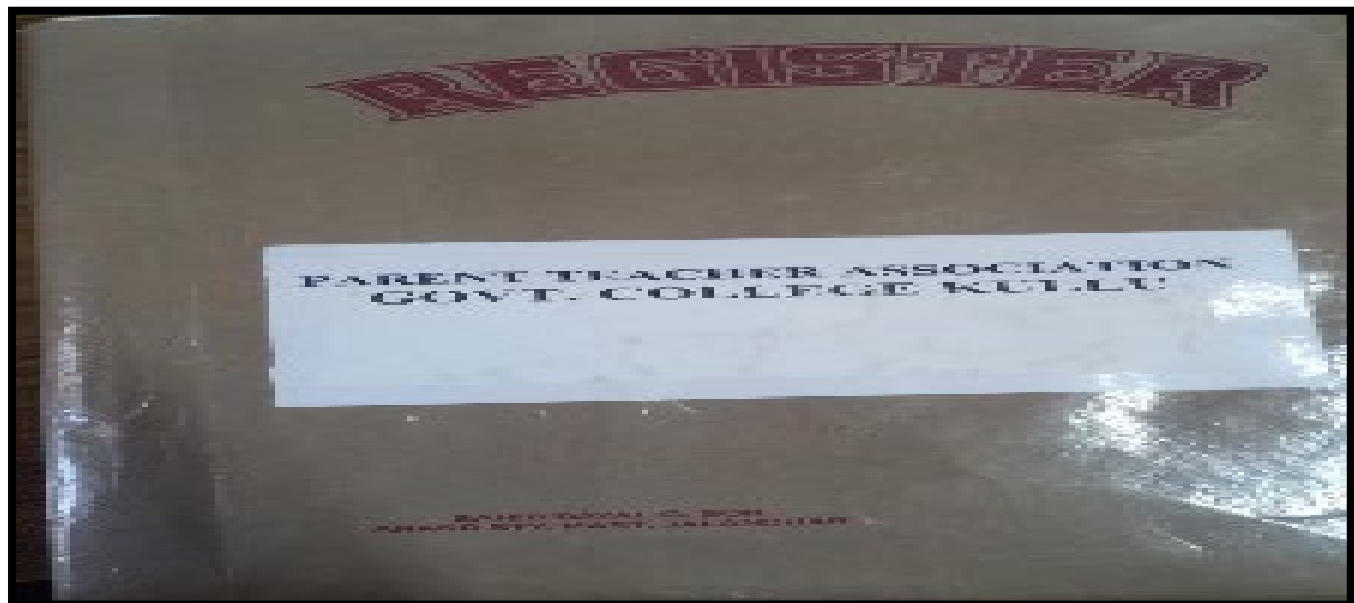
Kindly Transfer the following amount from our PTA Fund a/c no. **20006507323** In respect of following employees in their bank account numbers mentioned below in lieu of salary/honorarium/remuneration for the month of Dec. 2023

**SALARY STATEMENT OF PTA FACULTY FOR THE MONTH OF Dec 2023**

Sr. No.	Name	Designation	G.Total	Account No.	Name of Bank	IFSC Code	Signature
1	Manisha Thakur	DATA OP	10650	50065147174	KCCB KULLU	KACE0000006	
2	Damyanti	ASST. LIB	13310	20006511635	KCCB KULLU	KACE0000006	
3	Damyanti Devi	Restorer	11740	20006508633	KCCB KULLU	KACE0000006	
4	Sh Kiran Chand	LA	10000	50065041519	KCCB KULLU	KACE0000006	
5	Sh Kiran Chand	LA	2550	50065041519	KCCB KULLU	KACE0000006	
6	Sh Jai Nand	ASSTT CHM	10000	20006508702	KCCB KULLU	KACE0000006	
7	Sh Narayan Singh	ASSTT PHY	10000	20006510596	KCCB KULLU	KACE0000006	
8	Sh Prakash Chand	DIG LIB ATD.	2090	20006505687	KCCB KULLU	KACE0000006	
9	Smt Hem Lata	LA	10000	20006511169	KCCB KULLU	KACE0000006	
10	Smt Oma Devi	LA	8420	50058145131	KCCB KULLU	KACE0000006	
11	Sh Vidya Sagar	TI	11740	20006506589	KCCB KULLU	KACE0000006	
12	Sh Rajesh	Mali	3180	34029597874	SBI KULLU	SBIN0000672	
	<b>G. Total</b>		<b>103680</b>				

Chq. No.  
 Dated

*[Signature]*  
 Prashant College  
 Kullu (H.P.)





Govt college Kullu-175101  
 UGC -NAAC accredited  
 B++institution Phone No.  
 &Fax -01902-222568  
 E-mail: gckullu-hp@nic.in

## Minutes of PTA Meeting

27-06-2023

Today the meeting of the PTA executive council was held at 11 am under the chairmanship of the Principal in the Principals office. The agenda of the meeting was as follows:

1. First, the minutes of the previous meeting were shared or read in the meeting.
2. Principal, apprised about the proposal to acquire the govt. land available at Pardi (Rabbit farm) to the PTA executive council.
3. PTA president assured all types of assistance especially with regard to NAAC accreditation. He also took the issue of water cooler and maintenance of water for the student in all floors (installation of water guards) in the college and also other infrastructure related problems.
4. PTA president suggested to clean the shed at the entry of the main gate of the college.
5. The PTA president show-cased the proposed gate and shared the blue-print of the gate and the house approved the same. The estimate of the gate will be procured and the work will be started immediately.
6. The PTA executive council took the issue to increase the salary of the PTA paid employees. Since the salary of these employees i.e from PTA was not increased during Corona period. The executive council sympathetically proposed to increase the salary for all the employees @ 1000 (one thousand) <sup>per</sup> month. And the proposal was accepted by all the members. This pay shall increase from the month of July i.e salary of July paid in August 2023. This increase in

Salary of the PTA paid employees only.

7. The salary of the security guard is also increased @ 1000 per month from the July salary paid in August 2023 as demanded by the company.
8. Remuneration of the dealing assistant looking after PTA funds is also increased @ 1000 per month from July paid August 2023 and it will be fixed and shall not increase periodically.

Members of PTA Executive Council

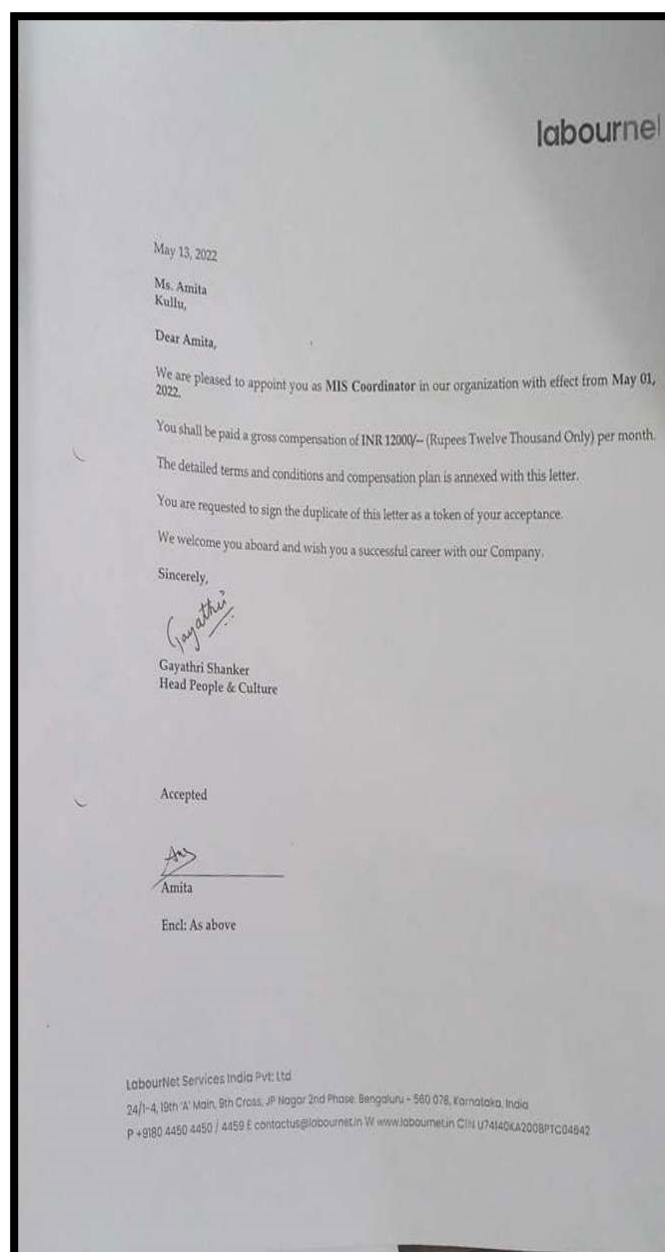
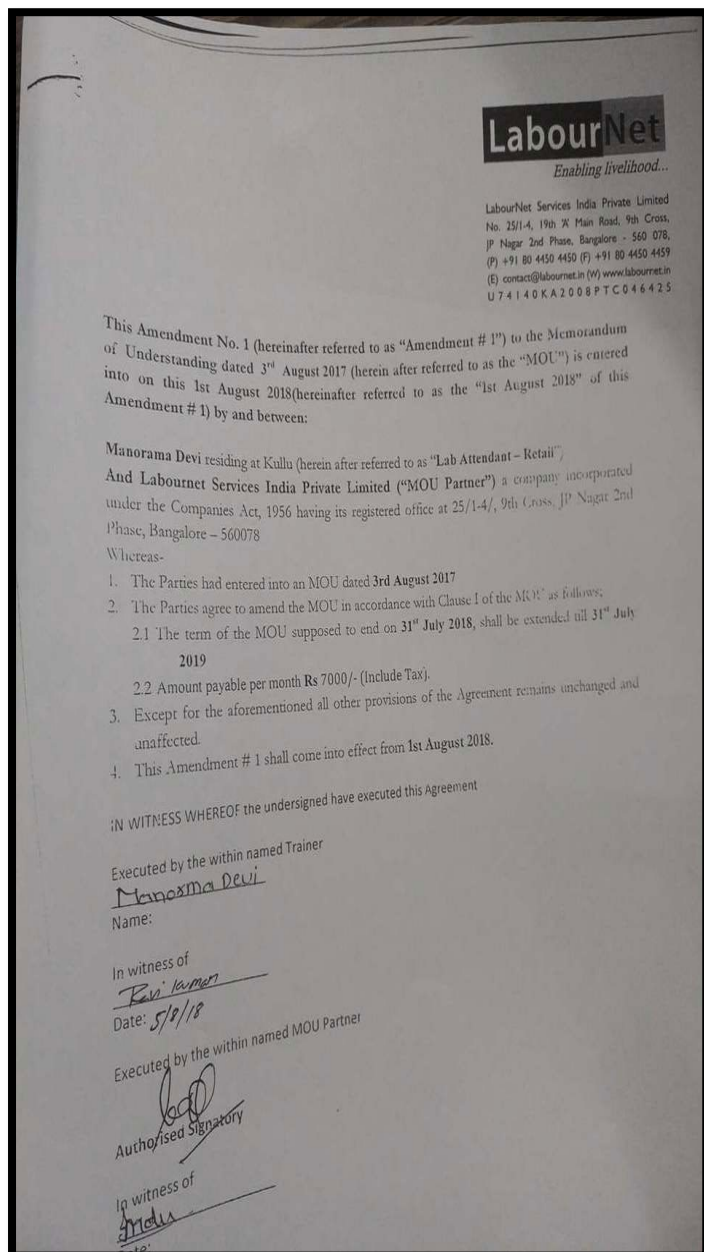
1. Sri Virender Sharma (PTA President)
2. Dr. Jagdeep (Vice President)
3. Sri Rajinder Sood
4. Sri. Mohan Bahl
5. Prg. Nimra
6. Prg. Rajesh Kumar
7. Dr. Deepa Thakur
8. Pitambar Dhill Shwara
9. Rajesh Kumar

Principal  
 Govt. College Kullu  
 27-06-2023



Govt college Kullu-175101  
 UGC - NAAC accredited  
 B+++institution Phone No.  
 &Fax -01902-222568  
 E-mail: [gckullu-hp@nic.in](mailto:gckullu-hp@nic.in)

## B. Voc.: The B. Voc. Dept. engages teaching and non-teaching staff through service providers and their service is renewed every year.







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&Fax -01902-222568  
E-mail: [gckullu-hp@nic.in](mailto:gckullu-hp@nic.in)

## BBA: The college engages teaching and non-teaching staff of BBA and BCA depts on contract basis which is renewed as per satisfaction of Director (Principal), Coordinator and students satisfaction.

No. EDN-GCK-KLU-BBA(Re-Engage-)/ 289  
Office Of The Principal, Govt. College, Kullu (H.P.)  
Dated : August, 28, 2021  
E-Mail ID : [bbakullu@gmail.com](mailto:bbakullu@gmail.com)

**RE-ENGAGEMENT LETTER**

To  
Miss/Mr/Mrs Anubhav Kaistha s/o Sh. Anil Kaistha s/o  
Vill: Devdhas, P.O. Nooli, Teh: & Dist:  
Kullu (H.P.)

Subject: Offer to teach the subjects of Management in BBA.

Keeping in view the appraisal of the work, students response, university results and recommendation of the coordinator BBA you are offered to continue to work as guest faculty in the subjects of Management in the Department of BBA for 2021-2022 session ; on following terms and conditions :-

- 1 The appointment is purely temporary, on period basis and for self finance BBA course and session 2021-2022 only.
- 2 This offer can be further reviewed on the assessment of results of classes you taught last year in BBA, the result of which is yet to be declared by H.P. University.
- 3 The continuance for next session will be done after the evaluation of your performance by society on the basis of University results and work and conduct certificate from chairman HEIS.
- 4 You will not leave the Department at least for one academic session.
- 5 In case of unavoidable circumstances you will have to give in writing the notice of terminating your services at least one month in advance or deposit the one month salary in lieu of not giving such prior intimation.
- 6 You will not indulge in any type of anti-social work/strike/agitation/politics or immoral act.
- 7 You will be paid Rs. 325/- per period and on the days of function, invigilation, house test etc you will be paid for the periods in time table for that day.
- 8 You will remain under the supervision of Coordinator BBA .Your services can be terminated if coordinator forwards written notice of Non - compliance or absenteeism from duty without his recommendation.
- 9 Chairman / principal can terminate your services at any time if your conduct/ punctuality is found compromised by you at any time.
- 10 You will enjoy all the gazetted holidays and 12 casual leaves in one session.
- 11 Salary will be given only for the teaching period and no salary will be given for non - teaching and vacation period.

In case above terms and conditions are acceptable to you then you submit your joining in the office of coordinator BBA along with written affidavit of for agreeing of above terms and conditions by 1<sup>st</sup> September, 2021.

(Signature)  
Chairperson  
Higher Education Institute Society  
Govt. College Kullu (H.P.)

7

No. EDN-GCK-(BBA)...254...Dated...28/8/19  
Office Of The Principal  
Govt. College, Kullu (H.P.)

**RE-ENGAGEMENT LETTER**

To  
Miss/Mr/Mrs ANUBHAV KAISTHA s/o Sh. ANIL KAISTHA  
R/o DEOGHAR P.O. NEOLI TEH. & DIST. KULLU (H.P.)

Subject: Offer to teach the subjects of Business Administration in BBA .

Keeping in view the appraisal of the work, students response, university results and recommendation of the coordinator BBA you are offered to continue to work as guest faculty in the subjects of Business Administration in the Department of BBA for 2019-20 session ; on following terms and conditions :-

- 1 The appointment is purely temporary, on period basis and for self finance BBA course and 2019-2020 session only.
- 2 This offer can be further reviewed on the assessment of results of classes you taught last year in BBA, the result of which are yet to be declared by H.P. university.
- 3 The continuance for next session will be done after the evaluation of your performance by society on the basis of University results and work and conduct certificate from chairman HEIS.
- 4 You will not leave the Department at least for one academic session.
- 5 In case of unavoidable circumstances you will have to give in writing the notice of terminating your services at least one month in advance or deposit the one month salary in lieu of not giving such prior intimation.
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- 9 Chairman / principal can terminate your services at any time if your conduct/ punctuality is found compromised by you at any time.
- 10 You will enjoy all the gazetted holidays and 12 casual leaves in one session.
- 11 Salary will be given only for the teaching period and no salary will be given for non - teaching and vacation period.

In case above terms and conditions are acceptable to you then you submit your joining in the office of coordinator BBA along with written affidavit of agreeing of above terms and conditions by 1<sup>st</sup> July 2019.

(Signature)  
Chairperson  
Higher Education Institute Society  
Govt. College, Kullu(H.P.)

Chairperson  
Higher Education Institute Society,  
Govt. College, Kullu (H.P.)

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Govt college Kullu-175101  
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E-mail: gckullu-hp@nic.in

No. EDN-GCK-KLU-BBA(Re-Engage)/ 290  
Office Of The Principal, Govt. College, Kullu (H.P.)  
E-Mail ID: hshaha@gmail.com Dated : August, 28, 2021

**RE-ENGAGEMENT LETTER**


To  
Miss/Mrs. Sheera/Chauhan s/o Sh. D.R. Chauhan & Co  
Chauhan Bhaiwara, College Gate, Phalpur  
Kullu (HP) 175101

Subject: Offer to teach the subjects of Management in BBA.

Keeping in view the appraisal of the work, students response, university results and recommendation of the coordinator BBA you are offered to continue to work as guest faculty in the subjects of Management in the Department of BBA for 2021-2022 session ; on following terms and conditions :-

- 1 The appointment is purely temporary, on period basis and for self finance BBA course and session 2021-2022 only.
- 2 This offer can be further reviewed on the assessment of results of classes you taught last year in BBA, the result of which is yet to be declared by H.P. University.
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- 8 You will remain under the supervision of Coordinator BBA. Your services can be terminated if coordinator forwards written notice of Non - compliance or absenteeism from duty without his recommendation.
- 9 Chairman / principal can terminate your services at any time if your conduct/ punctuality is found compromised by you at any time.
- 10 You will enjoy all the gazetted holidays and 12 casual leaves in one session.
- 11 Salary will be given only for the teaching period and no salary will be given for non - teaching and vacation period.

In case above terms and conditions are acceptable to you then you submit your joining in the office of coordinator BBA along with written affidavit of for agreeing of above terms and conditions by 1<sup>st</sup> September, 2021.

  
Chairperson  
Higher Education Institute Society  
Govt. College Kullu (H.P.)

No. EDN-GCK-(BBA)...255...Dated...28/8/2019  
Office Of The Principal  
Govt. College, Kullu (H.P.)

**RE-ENGAGEMENT LETTER**

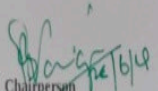
To  
Miss/Mrs. DHEERAJ CHAUHAN s/o Sh. D.R. CHAUHAN  
Rd. Y.P.O. MASHOBRA (VERMA NIWAS) TEHA DISTT SHIMLA

Subject: Offer to teach the subjects of Business Administration in BBA.

Keeping in view the appraisal of the work, students response, university results and recommendation of the coordinator BBA you are offered to continue to work as guest faculty in the subjects of Business Administration in the Department of BBA for 2019-20 session ; on following terms and conditions :-

- 1 The appointment is purely temporary, on period basis and for self finance BBA course and 2019-2020 session only.
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In case above terms and conditions are acceptable to you then you submit your joining in the office of coordinator BBA along with written affidavit of agreeing of above terms and conditions by 1<sup>st</sup> July 2019.

  
Chairperson  
Higher Education Institute Society  
Govt. College, Kullu(H.P.)  
Chairperson  
Higher Education Institute Society  
Govt. College, Kullu (H.P.)



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No. EDN-GCK-KLU-BBA(Re-Engage)/ 292  
 Office Of The Principal, Govt. College, Kullu (H.P.)  
 E-Mail ID: hshk@nic.in  
 Dated: August, 28, 2021

**RE-ENGAGEMENT LETTER**


To  
 Miss/Mrs Savana Gargi W/o Sh. Shashikant s/o  
 Potdar Estate, Shastri Nagar, P.O. Dhalpur  
 Kullu (HP) 175101

Subject: Offer to teach the subjects of Management in BBA.

Keeping in view the appraisal of the work, students response, university results and recommendation of the coordinator BBA you are offered to continue to work as guest faculty in the subjects of Management in the Department of BBA for 2021-2022 session ; on following terms and conditions :-

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- 11 Salary will be given only for the teaching period and no salary will be given for non - teaching and vacation period.

In case above terms and conditions are acceptable to you then you submit your joining in the office of coordinator BBA along with written affidavit of agreeing of above terms and conditions by 1<sup>st</sup> September, 2021.

  
 Chairperson  
 Higher Education Institute Society  
 Govt. College Kullu (H.P.)

No. EDN-GCK-(BBA). 257...Dated. 28/6/2019  
 Office Of The Principal  
 Govt. College, Kullu (H.P.)

**RE-ENGAGEMENT LETTER**

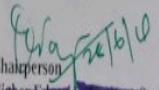
To  
 Miss/Mrs SAVANA GARGI W/o Sh. SHASHI KANT POTDAR  
 R/o POTDAR ESTATE, SHASTRI NAGAR, KULLU (H.P.)

Subject: Offer to teach the subjects of Business Administration in BBA .

Keeping in view the appraisal of the work, students response, university results and recommendation of the coordinator BBA you are offered to continue to work as guest faculty in the subjects of Business Administration in the Department of BBA for 2019-20 session ; on following terms and conditions :-

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In case above terms and conditions are acceptable to you then you submit your joining in the office of coordinator BBA along with written affidavit of agreeing of above terms and conditions by 1<sup>st</sup> July 2019.

  
 Chairperson  
 Higher Education Institute Society  
 Govt. College, Kullu (H.P.)





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Kullu

No. EDN-GCK-(BBA).....253.....Dated. 28/6/2019  
Office Of The Principal  
Govt. College, Kullu (H.P.)

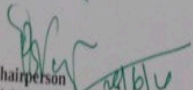
**RE-ENGAGEMENT LETTER**

To  
Miss/Mr/Mrs VIKRANT GAURAV S/O KRISHAN GOPAL SHARMA  
V.P.O SEOBAGH TEH & DISTT KULLU

Subject: Offer to teach the subjects of Business Administration in BBA.  
Keeping in view the appraisal of the work, students response, university results and recommendation of the coordinator BBA you are offered to continue to work as guest faculty in the subjects of Business Administration in the Department of BBA for 2019-20 session; on following terms and conditions:-

- 1 The appointment is purely temporary, on period basis and for self finance BBA course and 2019-2020 session only.
- 2 This offer can be further reviewed on the assessment of results of classes you taught last year in BBA, the result of which are yet to be declared by H.P. university.
- 3 The continuance for next session will be done after the evaluation of your performance by society on the basis of University results and work and conduct certificate from chairman HEIS.
- 4 You will not leave the Department at least for one academic session.
- 5 In case of unavoidable circumstances you will have to give in writing the notice of terminating your services at least one month in advance or deposit the one month salary in lieu of not giving such prior intimation.
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- 9 Chairman / principal can terminate your services at any time if your conduct/ punctuality is found compromised by you at any time.
- 10 You will enjoy all the gazetted holidays and 12 casual leaves in one session.
- 11 Salary will be given only for the teaching period and no salary will be given for non-teaching and vacation period.

In case above terms and conditions are acceptable to you then you submit your joining in the office of coordinator BBA along with written affidavit of agreeing of above terms and conditions by 1<sup>st</sup> July 2019.

  
Chairperson  
Higher Education Institute Society  
Govt. College, Kullu(H.P.)  
Chairperson  
Higher Education Institute Society  
Govt. College, Kullu (H.P.)

No. EDN GCK-(BBA) 259 Dated 28/6/2019  
Office of HEIS, Govt. College, Kullu (H.P.)

**RE-ENGAGEMENT LETTER**

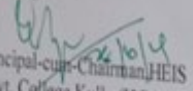
Miss/Mr/Mrs KULWANT SINGH S/O ALAM (HAW)  
Op. Vill P. CAMYARA P.O. GHETTI  
TEH & DISTT KULLU (H.P.)

Subject: Re-engagement as Perm

Keeping in view appraisal of your work, conduct and satisfactory work and your experience you are again offered to continue to work as Perm in the Department BBA for 2019-20 session; on following terms and conditions:-

1. The appointment is purely on temporary basis, on daily wages basis and for self finance BBA course only.
2. The conditions for next session will be done after appraisal of your work, behavior, conduct and satisfactory work certificate from chairman HEIS.
3. You will not leave the Department at least for one academic session i.e. 2019-20.
4. In case of unavoidable circumstances you will have to give in written the notice of relinquishing your services at least one month in advance. Otherwise your outstanding remuneration will be forfeited.
5. You will not indulge in any of anti-social work/strike/agitation/politics/or immoral act.
6. You will be paid at the daily wage rates of Govt. Announced and modified from time to time.
7. You will remain under the supervision of Coordinator BBA. Your services can be terminated if coordinator forwards written notice of dereliction of duty or absenteeism from duty without his recommendation.
8. That you will not demand and continuance of your services until there is need and also your work performance and behavior is satisfactory.
9. You will given 12 paid casual leaves on recommendation of Coordinator.
10. You will furnish an agreement on affidavit to obey all above terms and conditions

In case terms and conditions are acceptable to you then you submit your joining in the office of Coordinator BBA along with Written affidavit for agreeing of above terms and conditions by 1<sup>st</sup> July 2019.

  
Principal-cum-Chairman, HEIS  
Govt. College Kullu, (H.P.)  
Chairperson  
Higher Education Institute Society  
Govt. College, Kullu (H.P.)



Govt college Kullu-175101  
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E-mail: gckullu-hp@nic.in

No. EDN-GCK-(BBA) 284  
Office Of The Principal  
Govt. College, Kullu (H.P.)  
Dated. 25/06/2019

**RE-ENGAGEMENT LETTER**

Miss/Mr/Mrs AKSHAY SHARMA S/o. SH. SURESH SHARMA  
VILL. TARABALI P.O. BARI  
TEH & DISTT. KULLU (H.P.) - 175101

Subject: Re-engagement as Clerk

Keeping in view appraisal of your work, Students response and your experience you are again offered to continue to work as Clerk in the Department of BBA for 2021-2022 session ; on following terms and conditions :-

- 1 The appointment is purely on temporary basis, on daily wage basis and for self finance BBA course only.
- 2 The continuance for next session will be done after the evaluation of your performance by self financing advisory committee.
- 3 You will not leave the Department at least for one academic session i.e 2021-2022.
- 4 In case of unavoidable circumstances you will have to give in writing the notice of relinquishing your services at least one month in advance .Otherwise your outstanding remuneration will be forfeited.
- 5 You will not indulge in any type of anti-social work/strike/agitation/politics/ or immoral act.
- 6 You will not indulge in any type of anti-social work/strike/agitation/politics/or immoral act.
- 7 You will be paid at the daily wage rates of Govt. Announced and modified from time to time.
- 8 You will remain under the supervision of Coordinator BBA. Your services can be terminated if coordinator forwards written notice of dereliction of duty or absenteeism from duty without his recommendation.
- 9 That you will not demand and continuance of your services.
- 10 You will be given 12 paid casual leaves on recommendation of coordinator and will be paid as per time table for that day.
- 11 You will furnish an agreement on affidavit to obey all above terms and conditions .

In case above terms and conditions are acceptable to you then you submit your joining in the office of coordinator BBA along with written affidavit of for agreeing of above terms and conditions by 1<sup>st</sup> July 2021.

*[Signature]*  
Chairperson  
Higher Education Institute Society  
Govt. College , Kullu(H.P.)  
Chairperson  
Higher Education Institute Society  
Govt. College Kullu

No. EDN. GCK-(BBA) 298 Dated 28/06/2019  
Office of HEIS, Govt. College, Kullu (H.P.)

**RE-ENGAGEMENT LETTER**

Miss/Mr/Mrs AKSHAY SHARMA S/o. SH. SURESH SHARMA  
R/o. VIL. TARABALI P.O. BARI  
TEH. & DISTT. KULLU (H.P.)

Subject: Re-engagement as Clerk

Keeping in view appraisal of your work, conduct and satisfactory work and your experience you are again offered to continue to work as Clerk in the Department BBA for 2019-20 session; on following terms and conditions:-

1. The appointment is purely on temporary basis, on daily wages basis and for self finance BBA course only.
2. The conditions for next session will be done after appraisal of your work, behavior, conduct and satisfactory work certificate from chairman HEIS.
3. You will not leave the Department at least for one academic session i.e. 2019-20.
4. In case of unavoidable circumstances you will have to give in written the notice of relinquishing your services at least one month in advance. Otherwise your outstanding remuneration will be forfeited.
5. You will not indulge in any of anti-social work/strike/agitation/politics/or immoral act.
6. You will be paid at the daily wage rates of Govt. Announced and modified from time to time.
7. You will remain under the supervision of Coordinator BBA. Your services can be terminated if coordinator forwards written notice of dereliction of duty or absenteeism from duty without his recommendation.
8. That you will not demand and continuance of your services until there is need and also your work performance and behavior is satisfactory.
9. You will given 12 paid causal leaves on recommendation of Coordinator.
10. You will furnish an agreement on affidavit to obey all above terms and conditions

In case terms and conditions are acceptable to you then you submit your joining in the office of Coordinator BBA along with Written affidavit for agreeing of above terms and conditions by 1<sup>st</sup> July 2019.

*[Signature]*  
Principal-cum-Chairman, HEIS  
Govt. College Kullu (H.P.)  
Chairperson  
Higher Education Institute Society  
Govt. College, Kullu (H.P.)





Govt college Kullu-175101  
UGC -NAAC accredited  
B++institution Phone No.  
&Fax -01902-222568  
E-mail: gckullu-hp@nic.in

## BCA

No. EDN-GCK-(BCA)...112.....dated.28/06/2017  
Office Of The Principal  
Govt. College, Kullu (H.P.)

**RE-ENGAGEMENT LETTER**

To  
Miss/Mr/Mrs Manoj Kumar  
VILL CHANIGARI P.O. BARI Distt. Kullu.

Subject: Offer to teach the subjects of Computer Application in BCA .  
Keeping in view your evaluation by BCA department st dents, university results and recommended by coordinator BCA you are offered to continue to work as guest faculty in the subjects of Computer Application in the Department of BCA for 2017-18 session ; on following terms and conditions :-

- 1 The appointment is purely on temporary basis ,as guest faculty and for self finance BCA course only.
- 2 This offer can be further reviewed on the assessment of results of classes you taught last year in BCA , the result of which are yet to be declared by H.P. university.
- 3 The continuance for next session will be done after the evaluation of your performance by students and university results.
- 4 You will not leave the Department at least for one academic session i.e.2017-18.
- 5 In case of unavoidable circumstances you will have to give in writing the notice of relinquishing your services at least one month in advance .Otherwise your outstanding remuneration will be forfeited .
- 6 You will not indulge in any type of anti-social work/strike/agitation/politics/or immoral act.
- 7 You will be paid Rs. 325/- for every one hour of teaching .In case teaching period is less than that of duration of 1 hour then payment shall be made at suitably (proportionally )reduces rates.
- 8 You will remain under the supervision of Coordinator BCA .Your services can be terminated if coordinator forwards written notice of dereliction of duty or absenteeism from duty without his recommendation.
- 9 Remuneration will be given only for the teaching period and no salary will be given for vacation period.
- 10 Remuneration will be also given during conduct of house tests , organizing the college functions equivalent to classes allotted in time table for those days.
- 11 You will be given 12 paid casual leaves on recommendation of coordinator and will be paid as per time table for that day.
- 12 You will furnish an agreement on affidavit to obey all above terms and conditions .

In case above terms and conditions are acceptable to you then you submit your joining in the office of coordinator BCA along with affidavit of terms and conditions on 1<sup>st</sup> July 2017.

*Mushal*  
Principal cum Director  
(BCA)  
Govt. Post Graduate College  
Kullu (H.P.)

No. EDN-GCK-(BCA)...112.....dated.28/06/17  
Office Of The Principal  
Govt. College, Kullu (H.P.) dated: 28/06/17

**RE-ENGAGEMENT AS Computer Operator**

To  
Miss/Mr/Mrs Smriti  
VILL KOLIBEHAR P.O. Mohal Distt.  
Kullu H.P.

Subject: Re-engagement as Computer Operator .  
Keeping in view appraisal of your work, Students response and your experience you are again offered to continue to work as computer Operetel in the Department of BCA for 2017-2018 session ; on following terms and conditions :-

- 1 The appointment is purely on temporary basis , on daily wage basis and for self finance BCA course only.
- 2 The continuance for next session will be done after appraisal of your work, behavior and students response.
- 3 You will not leave the Department at least for one academic session i.e.2017-2018.
- 4 In case of unavoidable circumstances you will have to give in writing the notice of relinquishing your services at least one month in advance .Otherwise your outstanding remuneration will be forfeited .
- 5 You will not indulge in any type of anti-social work/strike/agitation/politics/or immoral act.
- 6 You will be paid at the daily wage rates of Govt. Announced and modified from time to time.
- 7 You will remain under the supervision of Coordinator BCA .Your services can be terminated if coordinator forwards written notice of dereliction of duty or absenteeism from duty without his recommendation.
- 8 That you will not demand and continuance of your services until there is need and also your work performance and behavior is satisfactory.
- 9 You will be given 12 paid casual leaves on recommendation of coordinator and will be paid as per time table for that day.
- 10 You will furnish an agreement on affidavit to obey all above terms and conditions .

In case above terms and conditions are acceptable to you then you submit your joining in the office of coordinator BCA along with affidavit of terms and conditions on 1<sup>st</sup> July 2017.

*Mushal*  
Principal cum Director  
(BCA)  
Govt. Post Graduate College  
Kullu (H.P.)



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No: EDN/GCR/HEIS/86 Dated 30/06/18  
 Office of the Principal  
 Govt. College Kullu, (H.P.)  
**RE-ENGAGEMENT LETTER**

To  
 Mr/Miss/Mrs. KARUNA SHARABAT BHUNTA  
DIST. T. KULLU H.P.

Subject: Offer to teach the Subjects COMPUTER APPLICATION in BCA.  
 Keeping in view the appraisal of the work, students response, university results and recommendation of the coordinator BCA you are offered to continue to work as guest faculty in the subjects of COMPUTER APPLICATION in the Department of BCA for 2018-19 session ; on following terms and conditions :

1. The appointment is purely temporary, on period basis and for self finance BCA course and 2018-19 session only.
2. The offer can be further reviewed on the assessment of results of classes you taught last year in BCA, the result of which are yet to be declared by H.P. university.
3. The continuance for next session will be done after the evaluation of your performance by society on the basis of University results and work and conduct certificate from chairman HEIS.
4. You will not leave the departments at least for one academic session.
5. In case of unavoidable circumstance you will have to give in writing the notice of terminating your services at least one month in advance or deposit the one month salary in lieu of not giving such prior intimation.
6. You will not indulge in any type of anti-social work/strike/agitation/ politics/ or immoral act.
7. You will be paid Rs 325/- per period and on the days of function, invigilation, house test etc you will be paid for the periods in time table for that day.
8. You will remain under the supervision of Coordinator BCA. Your services can be terminated if coordinator forwards written notice of Non-compliance or absenteeism from duty without his recommendation.
9. Chairman/principal can terminate your services at any time if your conduct/punctuality is found compromised by you at any time.
10. You will enjoy all the gazetted holidays and ten casual leaves in one session.
11. Salary will be given only for the teaching period and no salary will be given for non teaching and vacation period.

In case above terms and conditions are acceptable to you then you submit your joining in the office of coordinator BCA along with written affidavit of for agreeing of above terms and conditions by 2<sup>nd</sup> July, 2018.

*[Signature]*  
 Chairperson  
 Higher Education Institute Society,  
 Govt. College, Kullu (H.P.)  
 Higher Education Society  
 Govt. College, Kullu (H.P.)

No. EDN-GCR-(BCA) 1140 dated 01/07/2016  
 Office Of The Principal  
 Govt. College, Kullu (H.P.)  
**RE-ENGAGEMENT LETTER**

To  
 Mr/Mrs. Susha Gulania 2/10 Ch. M. S. Garden  
Kullu Kangra P.O. Bhuntar Distt. Kullu (H.P.)  
Pin-175102

Subject: Offer to teach the subjects of Computer Application in BCA .  
 Keeping in view your evaluation by BCA department atdents, university results and recommendation by coordinator BCA you are again offered to continue to work as guest faculty in the subjects of Computer Application in the Department of BCA for 2016-17 session ; on following terms and conditions :-

1. The appointment is purely on temporary basis ,as guest faculty and for self finance BCA course only.
2. The offer can be further reviewed on the assessment of results of classes you taught last year in BCA , the result of which are yet to be declared by H.P. university.
3. The continuance for next session will be done after the evaluation of your performance by students and university results.
4. You will not leave the Department at least for one academic session i.e.2016-17.
5. In case of unavoidable circumstances you will have to give in writing the notice of relinquishing your services at least one month in advance .Otherwise your outstanding remuneration will be forfeited .
6. You will not indulge in any type of anti-social work/strike/agitation/politics/or immoral act.
7. You will be paid RS. 300/- for every one hour of teaching .In case teaching period is of duration of 40 minutes then payment shall be made at suitably (proportionally )reduces rates.
8. You will remain under the supervision of Coordinator BCA .Your services can be terminated if coordinator forwards written notice of dereliction of duty or absenteeism from duty without his recommendation.
9. Remuneration will be given only for the teaching period and no salary will be given for vacation period.
10. Remuneration will be also given during conduct of house tests , organizing the invigilator duties in university exams and college functions equivalent to classes allotted in time table for those days.
11. You will be given 12 paid casual leaves on recommendation of coordinator and will be paid as per time table for that day.
12. You will furnish an agreement on affidavit to obey all above terms and conditions .

In case above terms and conditions are acceptable to you then you submit your joining in the office of coordinator BCA along with affidavit of terms and conditions on 4<sup>th</sup> July 2016.

*[Signature]*  
 Principal cum Director  
 (BCA)  
 Govt. Post Graduate College  
 Kullu (H.P.)





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No. EDN-GCK-(BCA)...142.....dated....30/06/2016  
Office Of The Principal  
Govt. College, Kullu (H.P.)

dated: 30/06/2016

**RE-ENGAGEMENT AS Lab. Attendant**

Miss/Mr/Mrs Shyam Sunder Sharma  
V.P.O. Bhaijani, Teh. Distt Kullu (H.P.)  
PIN-NO 175102

Subject: Re-engagement as Lab. Attendant  
Keeping in view appraisal of your work, Students response and your experience you are again offer to continue to work as Lab. Attendant in the Department of BCA for 2016-17 session ; on following terms and conditions :-

- 1 The appointment is purely on temporary basis , on daily wage basis and for self finance BCA course only.
- 2 You will be paid honorarium on Govt. Approved daily wage basis rates of this category/ designation.
- 3 The continuance for next session will be done after appraisal of your work, behavior and students response.
- 4 You will not leave the Department at least for one academic session i.e.2016-17.
- 5 In case of unavoidable circumstances you will have to give in writing the notice of relinquishing your services at least one month in advance .Otherwise your outstanding remuneration will be forfeited .
- 6 You will not indulge in any type of anti-social work/strike/agitation/politics/or immoral act.
- 7 You will be paid at the daily wage rates of Govt. Announced and modified from time to time.
- 8 You will remain under the supervision of Coordinator BCA .Your services can be terminated if coordinator forwards written notice of dereliction of duty or absenteeism from duty without his recommendation.
- 9 That you will not demand and continuance of your services until there is need and also your work performance and behavior is satisfactory.
- 10 You will be given 12 paid casual leaves on recommendation of coordinator and will be paid as per time table for that day.
- 11 You will furnish an agreement on affidavit to obey all above terms and conditions .

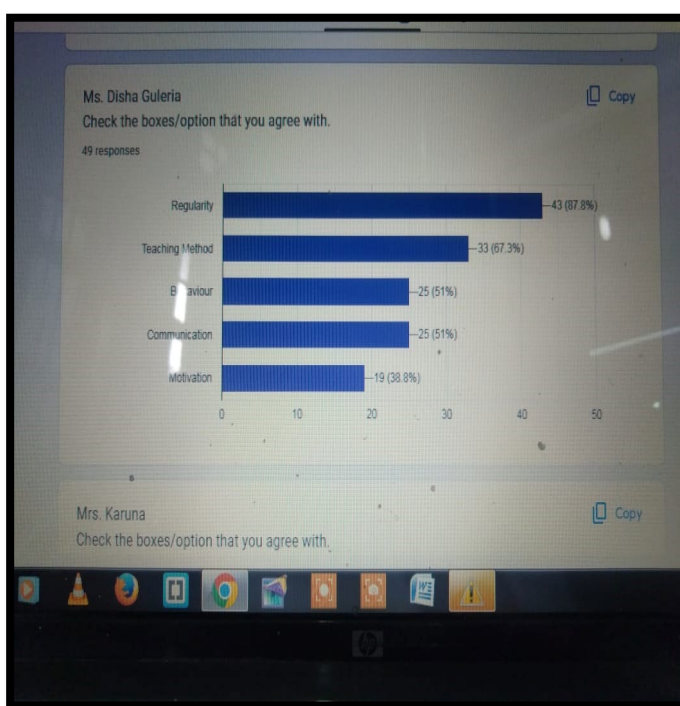
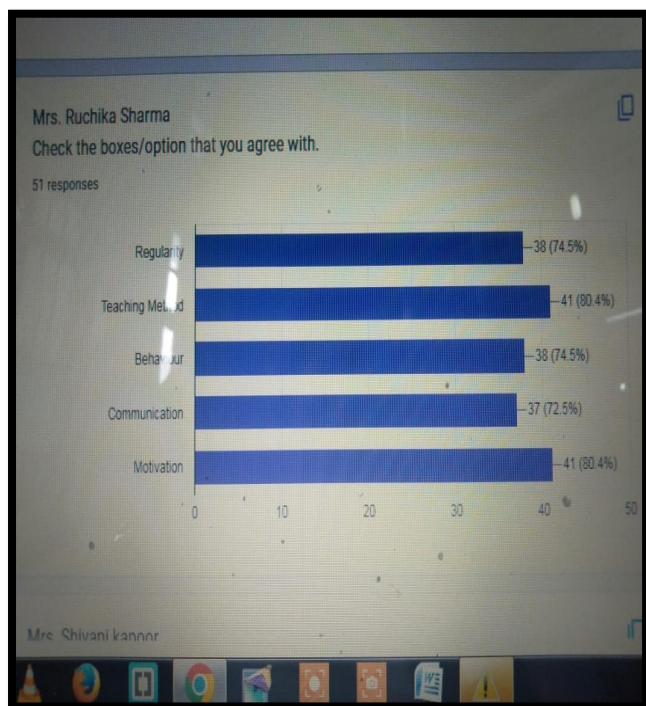
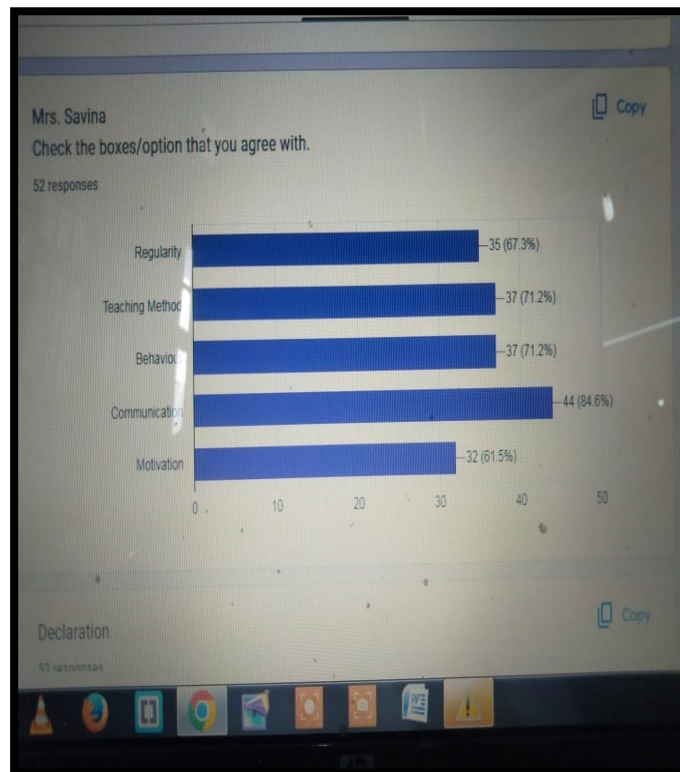
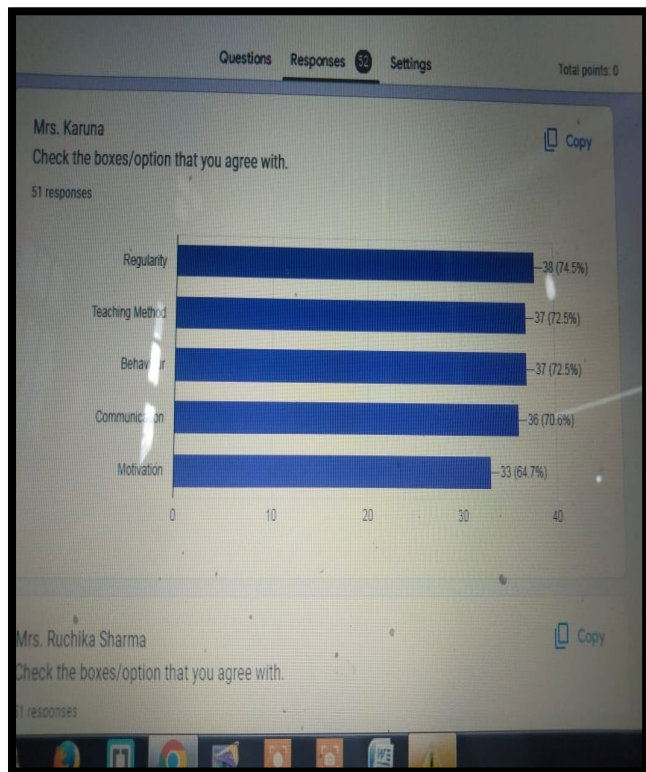
In case above terms and conditions are acceptable to you then you submit your joining in the office of coordinator BCA along with undertaking of terms and conditions till 4<sup>th</sup> July 2016.

Dmf  
Coordinator B.C.A  
G.D.C. Kullu (H.P.) 16.

Musharma  
30/6/16  
Principal cum. in-  
(BCA)  
Govt. Post Graduate College  
Kullu (H.P.)



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